

CINS/FINS Full-Service Providers

Shelter and Community Counseling Services – Hillsborough County, Circuit 13 Contract Period: July 1, 2027-June 30, 2030

Questions:

- 1. Must a selected provider maintain the same facility location throughout the entire initial three-year contract period?**

The facility is expected to remain in a consistent location that is easily accessible to Hillsborough County families. Any anticipated change in facility location during the contract term should be disclosed in the proposal. All facility locations must meet DCF licensing standards and contract requirements and receive suitability approval from the Florida Network.

- 2. Does the presence of a single child on enhanced supervision require that the entire shelter be staffed at a 1:2 ratio?**

No.

- 3. What percentage of total bed days are youth admitted that require enhanced supervision?**

Enhanced supervision is provided as needed and requires approval from the Florida Network. Statewide, enhanced supervision accounted for 70 of 70,579 total bed days in FY 2025–26. In Hillsborough County, enhanced supervision accounted for 35 of 2,183 total bed days in FY 2025–26.

- 4. Are the 2770 estimated annual filled beds days inclusive of all Temporary Shelter, Court Ordered Shelter, and Respite days?**

The 2,770 estimated annual filled bed days include Temporary Shelter and Court Ordered Shelter services. Respite services are paid separately, in addition to the filled bed days included in the contract. Hillsborough County shelter utilization for FY 2025–26 was as follows:

- CINS/FINS Shelter (Temporary/Court Ordered): 2,183 bed days
- Respite Total: 1,168 bed days
 - Domestic Violence: 807 bed days
 - Probation Respite: 54 bed days
 - Predelinquent Citation: 307 bed days

- 5. How many dedicated beds must the provider maintain to support the estimated 2,770 annual filled bed days? Is funding available to cover required 24/7 staffing and operations when beds are unoccupied or referrals fall below projections?**

The 2,770 estimated annual filled bed days represent an average daily occupancy of approximately 7.6 beds. Respite bed days are paid based on utilization, in addition to the 2,770 estimated filled bed days. Payment is made in arrears for services provided. Unoccupied beds are not funded.

6. How often does the current Hillsborough County provider run SNAP groups?

SNAP services are not part of this contract and are provided by another community provider in Hillsborough County. The frequency of SNAP groups depends on referrals received. Last year, 300 SNAP® groups were run in Hillsborough County.

Program Type	Total Number of Group Sessions
SNAP for Youth	61
SNAP U12	67
SNAP Youth Justice	172

7. How many SNAP groups are run simultaneously in Hillsborough County?

SNAP services are outside the scope of this solicitation; a SNAP provider is not being sought at this time.

8. What is the average enrolled census in community counseling at any given time?

During FY 2025–26, the current Provider averaged 58.2 active Community Counseling cases on any given day. There were 312 intakes during the fiscal year, and the average length of stay was 75 days.

9. What are the expected and average caseloads for case managers?

The average caseload depends on the number of Counselors employed by the agency. For example, with four (4) Counselors, the estimated average caseload would be approximately 18 cases per case manager.

10. Do any current providers bill Medicaid for counseling or case management services?

Providers may not bill Medicaid for CINS/FINS services funded under this contract.

11. If so, what percentage of clients are enrolled in Medicaid, and what is the breakdown of those enrollees by managed care plan?

Not applicable.

12. May a provider share nursing, clinical supervision, on-call coverage, and leadership positions across existing programs if all required coverage and qualifications are maintained?

Yes. Positions may be shared if all contract requirements for duties, hours, coverage, and qualifications are met.

13. Please clarify the degree to which CINS/FINS youth must be housed separately from youth served under other contracts in shared campus environment, and the extent to which shared campus spaces and services are permitted.

CINS/FINS youth may share housing with youth served under other contracts if the placement is age appropriate and does not pose a safety risk. Admission decisions must consider screening results and the current shelter population. Youth exhibiting violent or sexually explicit behaviors must be considered on a case-by-case basis.